

**Personnel Committee**  
Wednesday, December 8, 2010 @ 6:30 p.m.  
Sturbridge Town Hall – Conference Room #2

**Agenda**

Committee Organization

- Elect chair, vice-chair and clerk

Review Proposed Job Descriptions and Discuss Classification

- Part-time Cable Access Coordinator (TA request)
- Tree Warden (BOS request)
- Veteran's Agent (BOS request)
- Public Accommodations Inspector (BOS request)
  
- Note: Assistant Town Clerk (BOS request) – defer to future meeting

Review 10-Town Survey Classification

- Finance Director (compensation review – BOS request)
- Conservation Agent (compensation review – TA request)
- Town Planner (compensation review – TA request)
- Assessor (compensation review – TA request)

Policy Discussion

- Bereavement Leave for Part-time Employees

Next Meeting

Adjourn